

Solutions for Business Intelligence

Your Company's information is your business...
Helping you to access and manage this information,
is our business.

solutions

Your Business information – are you in control?

Information is key to the success of every company. If your staff can't access information efficiently - use it, review it, protect it – your company's performance and productivity will be affected.

Ask yourself these questions?

- Can your customers access their relevant information and communications?
- Are your employees spending too much time filing, searching and retrieving information?
- Does your company meet the current regulatory compliance and legal requirements?
- What is the cost of the physical storage of paper based documents?
- What is the cost of storage of multiple copies of documents?

SBIImage application suite is designed to radically improve the way in which your company can respond to day to day business requirements.

SBIImage is a secure digital information management system that enables your employees and customers to collect, store and retrieve electronic documentation, in a structured and secure framework.

With SBIImage your organisation will be able to:

- capture and manage information in different formats, including scanned paper-based documents, voice, video and electronic documents and e-mails;
- provide indexing of all data for easy access, security and authenticity;
- maintain security of access through multi-tiered access levels;
- store, retrieve and deliver information throughout the organisation using portals and web browsers
- facilitate routing and optimum workflow of information across the business
- link document management applications to all key business applications through standard APIs

Business and Compliance Benefits

SBIImage application suite enables customers to scan and automatically index paper based documents using handprint, barcode and electronic print recognition. By digitizing paper based documents it eliminates the need for manual filing, retrieval and refilling of documents from either onsite or offsite storage facilities. It saves administrative time, storage costs and improves customer satisfaction.

Many organisations today are faced with the problem of having relevant customer information stored throughout the organisation in "silos". However, the ability to access all information related to a customer or particular project, is vital for most companies today.

In addition, most industries are now subject to increased legislative focus around compliance, which affects not only the secure storage and archival process, but also the retrieval and ability to distribute information promptly. Companies can be legally liable if documents are not retained for the prescribed time, made easily available to customers on request or lost. With document imaging applications you can address both needs in a proactive and comprehensive manner.

Best of all, the SBIImage application suite can demonstrate achievable ROIs within months.



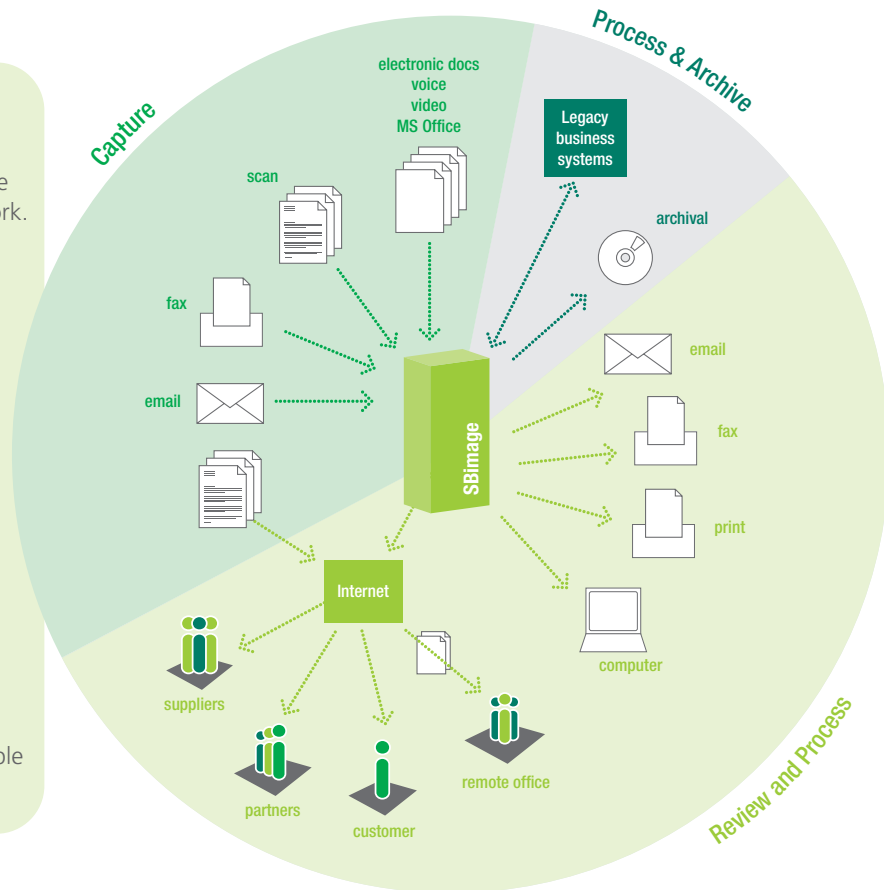
Scalable and Secure with Easy Access

The SBImage application is made up of a number of components that allow you to collect, store and retrieve your electronic documentation in a structured framework. All the components are tightly integrated to provide optimum throughput.

The solution can begin with a stand alone single user and can grow to include thousands of users in a distributed organisation, with the application linked to ERP, SCM and financial applications. The application has several levels of security, making it possible to control access to sensitive documentation.

This application suite has been developed with flexible design templates that integrate quickly with your individual business needs and processes, and has been integrated into a number of popular workflow management applications.

SBImage provides friendly user-interfaces for document capture, scanning, retrieval and updating, from your office network or web-based, with the ability for multiple users to access the same document simultaneously.



Industry Specific Procedures

SBImage has been installed in a variety of industries, to solve a number of business issues including:

- the digitisation of paper based applications and correspondence;
- claims in the healthcare payor and insurance industries;
- case management of multimedia in legal, marketing, HR and recruitment businesses;
- logistics and proof of delivery in transport, distribution and manufacturing;
- project estimates, drawings, permits and reports in the construction, architectural and engineering sectors.

The Benefits of SBImage Application

Your organisation can benefit on many levels by using SBImage:

1. Easy access to all your files

All of your different documents and files do not have to be stored off-site. They can now reside on your server and be retrieved and viewed quickly and easily, by a single user or simultaneously by different users.

2. Save time (and money)

Using a document management application with the integrated image scanning capability can save significant administration time trying to access, retrieve and compile collections of documents – especially if some have been lost or misfiled. With SBImage the operator can retrieve all the associated documents with a simple search query.

3. Enjoy better workflow and communication

Employee communication is improved by using the SBImage document routing, workflow and audit facilities and by

making the necessary documents available to all parties involved on the same project. Sophisticated workflow optimization and simulations can be developed and easily integrated, using a number of specialist Workflow applications.

4. Work Remotely and Boost Productivity

Document scanning and processing can be done in the same building or remotely, by your employees or external agencies, saving time and money.

5. Easier Communication with your Clients

You don't even have to leave your desk to give your client the documents they want, just electronically fax or e-mail them directly from your computer, or attach the key documents within ordinary e-mail message.

6. Avoid Disasters

The loss of key documents can be devastating to your business. Your company information can now be saved off-site at disaster recovery and backup sites preventing your information from being lost.

7. Eliminate storage fees

Utilising the image scanning function, all your existing paper based documents can be stored with the other electronic information using the same indexing procedures, freeing up costly office space and eliminating the need for expensive offsite storage.

8. Flexible Reporting Tools

SBImage has a number of standard reports available plus a number of templates available to streamline the reporting requirements of most companies.

Technical Information



Operating Environment

SBIImage is developed using the latest Microsoft and Open technologies, and can be deployed in Windows Server, Unix, SQL, Oracle, Sybase environments. It utilizes an API- based, three-tier system for easy integration with a large number of Windows-based applications.

Modular Approach

SBIImage can be implemented in a modular approach which allows for deployment and cost flexibility. The modules include the required Foundation Server Module and then a choice of a desktop Scanning Module, Desktop Indexing Module or a Browser based Viewing Module.

Flexible Document Capture and Processing

Paper based document can be scanned and captured from multiple sources including Copiers, Scanners, MFPs, Desktop Workstations, Printer output, and can be processed using OCR, Forms Recognition. These documents can be automatically routed and indexed to allow content management applications to manipulate further. SBIImage has been integrated with Tower TRIM and a number of other record and document management applications.

Electronic Stationery:

Utilising the COLDPOLL application, raw data can be extracted from your IT storage systems and superimposed onto a template to create a retrievable image of your companies documents

Open Architecture

SBIImage is designed around an open architecture, and supports a wide range of industrial image and OCR scanners, giving clients many choices in loading image based documents. The solution is also integrated with Microsoft's Outlook and Lotus Notes. The application is integrated into leading computer-based fax applications such as RightFax and WinFax, which makes it extremely easy to retrieve and distribute directly from the application itself electronically or by fax

Distributed Access

Utilising SBIImage Intranet Module and streaming technology, all electronic documents and scanned images can be accessed by thick and thin client workstations over either an internal intranet or externally over the internet.

